

**MINUTES
COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

REGULAR MEETING

January 24, 2022

7:00 P.M.

I. CALL TO ORDER: President Chiurazzi called the meeting of the Board of Commissioners to order at 7:00 P.M.

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL:

BOARD

Mary Ann Cupples – Present

Debra Zymroz –Present

Tim Young – Present

Wayne Chiurazzi, Esq. – Present

STAFF

Kate Diersen, Solicitor - Present

Kevin Brett, Engineer - Present

Craig Campbell, Police Chief – Present

Robert Caun, Planning Director – Present

Jeff Hinds, Finance Director – Present

Tom Plietz – Bldg/Fire Codes – Present

Bob Palmosina, PW Director – Present

Josh Werner – Parks Director – Present

Kyle Thauvette, Twp. Manager – Present

George Macino, Interim Mgr. – Present

Valerie Salla, Twp. Secretary – Present

C. EXECUTIVE SESSION – Was held to discuss legal and personnel issues.

D. PROCLAMATION – George Coppola.

Mr. Thauvette read the proclamation to Mr. Coppola.

Mr. Coppola thanked the Board from the bottom of his heart and it meant a lot to him to receive the proclamation.

The Board of Commissioners thanked Mr. Coppola for all he has done for the Township and his services as a Veteran and for the Veterans.

Commissioner Chiurazzi informed Mr. Coppola that the gazebo near the Veterans Monument will be named in his honor.

Mr. Coppola thanked the Board once again.

II. APPROVAL OF MINUTES

A. December 13, 2021 – Board of Commissioners Workshop Meeting

Motion was made by Commissioner Zymroz, seconded by Commissioner Cupples, to approve the minutes as stated above. By unanimous vote, the motion passed.

B. December 27, 2021 – Board of Commissioners Regular Meeting

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Cupples, to approve the minutes as stated above. By unanimous vote, the motion passed.

III. REPORTS OF OFFICIALS AND COMMITTEES:

A. Solicitor

B. Engineer

C. Manager's

Commissioner Chiurazzi stated this is Kyle Thauvette's last meeting with Collier Township. He has taken another job. Mr. Thauvette has been a great manager and it is a loss to Collier Township.

The Board of Commissioners thanked Mr. Thauvette and wished him the best of luck.

Mr. Thauvette thanked all the Directors, all the employees, the Commissioners, Engineers, Solicitors, all the volunteers, Boy Scouts and Girl Scouts. He considers everyone his friend and hopes to stay in touch. It has been a tremendous 5 years. Collier is a special place, wishes Collier the best and looks forward to the future progress that the Township is going to make because the sky is the limit.

Commissioner Chiurazzi welcomed the Township's interim manager, George Macino. Mr. Macino was a former Commissioner and the President of the Board of Commissioners. He thanked Mr. Macino for stepping in to take this position.

Commissioner Chiurazzi thanked Tim Downey, Jr. for being our vacancy officer.

Mr. Thauvette informed the Board that he and Mr. Caun has spoken to an individual about putting a cell tower around the community center. The issue we have, is that on public owned property, is getting the National Park Services, who is the steward of those parcels, to give the Township permission to put that type of revenue generator onto a National Park property. This individual has also spoken to the Grist House and they would like to put the cell tower on the Grist House property and for this to happen, they would have to rezone the property to allow a cell tower. Is the Board interested in allowing a cell tower on the Grist House Property? There is a State Police antenna on the Township property which was grandfathered in prior to the National Park Services ownership of the property.

Commissioner Chiurazzi stated the criteria for doing anything on the Collier Township Park property is for the public good and would much rather have the cell tower in

Colliers wallet than the Grist House. He feels it is better for the public. It is for the public good. If Grist House wants to pursue it, they can too.

Mr. Thauvette stated the National Park Service has the ability to approve or deny any type of construction.

Commissioner Chiurazzi stated we make money off the Community Center so it is not about the money. There is a huge hill there that is out of public view that would be a great place for the cell tower which is on Collier Township land.

Commissioner Cupples stated she would not like the cell tower to be visible and likes Commissioner Chiurazzi's idea for the cell tower to be on Collier Township property.

Mr. Caun informed the Board that we has already spoken to National Park Service and they have already pretty much denied the cell tower because there is no recreational aspect. The individual inquiring about the cell tower has asked if the National Park Service does not allow it on Township property, would the Township allow the cell tower on the Grist House property.

Commissioner Cupples questioned if the tower would be visible.

Mr. Caun stated yes.

Commissioner Chiurazzi advised Mr. Thauvette and Mr. Macino to look into this.

Mr. Thauvette questioned the Board if it is worth telling this individual that he can move forward looking at the Grist House site.

Commissioner Chiurazzi stated the Township needs to see if we get a hard no from the National Park Service first.

Commissioner Cupples questioned if we could get our State Representative involved.

Mr. Thauvette stated he will contact the National Park Service.

D. Building/Codes

E. COG

Commissioner Young informed the Board he attended the COG meeting. There was a guest speaker, Daniel Cohen. Mr. Cohen is an Attorney that deals with Municipalities and contracts between the municipalities and either Comcast or Verizon. Collier Township can get at least a 5% maximum of revenues from Comcast or Verizon. Right now we are in the window that we can negotiate with Comcast. The other thing Mr. Cohen checks for is that residents living in Collier Township that have addresses in Bridgeville, Oakdale, and Pittsburgh, the revenues are going to Collier Township and not the other municipalities.

Mr. Thauvette stated this was brought up before and there is money in the budget to hire Mr. Cohen to negotiate.

Commissioner Chiurazzi asked Mr. Thauvette and Mr. Macino to look into this.

- F. Finance**
- G. Parks and Recreation**
- H. Planning/Development/Zoning**
- I. Public Safety – Fire**
- J. Public Safety – Police**

Commissioner Zymroz stated that Sgt. Lamb, his wife Brenda and his brother Lonnie and Officer Oslick and there may be more, made a trip down to Mansfield, Kentucky to donate a pallet of water from Crystal Springs, Terry and Kim Hartley donated a ton of Christmas gifts and there were also household items donated. Officer Lamb told her the priest there said a prayer for our Township people that went down there. They were very grateful for Collier Township to go down there and contribute items. Officer Lamb told her that it touched your soul to see how distraught and the disaster the people were dealing with. She is very proud of these Collier residents and Collier employees to take their time on the weekends that they were not working to go down there and to help someone else in need besides themselves. She is very grateful and thanked everyone that was involved. She thanked Crystal Springs and the Hartley's

K. Public Works

Commissioner Zymroz thanked the Public Works for keeping the roads clear from snow and ice. They worked 20 plus hours with the last snow storm. She asked that the residents need to be patient and if you feel you have to much salt on your road, be glad that you are getting it. Some of the other communities did not have their roads cleared like we did here in Collier.

L. Sewer Department

Motion was made by Commissioner Zymroz, seconded by Commissioner Cupples, to approve the reports as stated above. By unanimous vote, the motion passed.

IV. Presentations:

1. Local BSA Girl Troop.

Heather Humbert asked if the Township could approve a BSA Girl Troop. The girls would work alongside the current Boy Troop 860.

Commissioner Chiurazzi questioned if BSA was Boy Scouts of America.

Mrs. Humbert stated it is Boy Scouts of America and since a few years ago they have allowed girls to join and they have rebranded and it is called Scouts BSA to try to be more inclusive. They have an event coming up to recruit boys and girls. We also need the Township's Officials names, emails and a place to meet. They also need ideas for service projects that can be done in the Community. The main aims of scouting are character development, citizenship and both mental and physical fitness. She spoke to Sgt. Ferrence who has agreed to be the representative as the Chartered Organization for the Scouts. Sgt. Ferrence will be the go between for the Scouts and the Commissioners.

Commissioner Chiurazzi questioned what the process was.

Mr. Thauvette stated if the Commissioners were ok with being the Chartered Organization for the Scouts, we can start to execute the paperwork immediately.

The Board of Commissioners were fine with this.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Young to add an item to the January 24, 2022 regular Meeting Agenda. By unanimous vote, the motion passed.

Motion was made by Commissioner Cupples, seconded by Commissioner Young to be the Charter Organization for Local BSA Girl Troop 9860 based in Collier Township. By unanimous vote the motion passed.

Mrs. Humbert thanked the Board of Commissioners.

2. **BBL Fleet.** Presentation given in executive session.

V. Public Comment/Comment on New Business Items:

3-minute duration to each signed up participant. Please sign in to talk and state subject.

There were no public comments.

VI. New Business:

1. Consider action to amend the sanitary sewer budget income line items as follows:
40412 - \$100,000; and 40410 - \$50,000.

Motion was made by Commissioner Zymroz, seconded by Commissioner Cupples, to amend the sanitary sewer budget income line as stated above. By unanimous vote, the motion carried.

2. Consider action to add an item to the January 24, 2022 regular Meeting Agenda.

Motion was made by Commissioner Cupples, seconded by Commissioner Young, to amend the sanitary sewer budget income line as stated above. By unanimous vote, the motion carried.

3. Consider action to set a public hearing date of Monday, February 28, 2022 at 6:00 p.m. for the Rezoning request of Legacy Development to rezone and R-1 zoning to PEDD Residential Overlay.

Motion was made by Commissioner Cupples, seconded by Commissioner Zymroz, to set a public hearing as stated above. By unanimous vote, the motion carried.

4. Consider action on Resolution 012422-01: A Resolution for the destruction of specific records in the Administration Department.

Motion was made by Commissioner Cupples, seconded by Commissioner Young to approve Resolution 012422-01 as stated above. By unanimous vote, the motion carried.

5. Consider action to approve claim with Deborah and Kirk Ritchey.

Motion was made by Commissioner Cupples, seconded by Commissioner Young to approve the claim with Deborah and Kirk Ritchey. By unanimous vote, the motion carried.

VII. Account Transfer:

- Approval of the transfer of \$4,000.00 from the General Fund Account to the Capital Fund Checking Account.

Motion was made by Commissioner Zymroz, seconded by Commissioner Cupples, to approve the transfer as stated above. By unanimous vote, the motion passed.

VIII. Approval of General Fund Operating Account items:

- Invoices paid, checks written and Bills Requested January 11, 2022 to January 24, 2022 in the amount of \$349,918.86.

Motion was made by Commissioner Zymroz, seconded by Commissioner Cupples, to approve the General Fund Account items as stated above. By unanimous vote, the motion passed.

IX. Approval of Capital Investment Account Items:

- Invoices Paid, Checks Written and Bills Requested January 11, 2022 to January 24, 2022 in the amount of \$3,907.17.

Motion was made by Commissioner Zymroz, seconded by Commissioner Cupples, to approve the Capital Fund Account items as stated above. By unanimous vote, the motion passed.

X. Approval of Sewer Account items:

- Invoices paid, checks written and Bills Requested January 11, 2022 to January 24, 2022 in the amount of \$5,445.27.

Motion was made by Commissioner Chiurazzi, seconded by Commissioner Cupples, and carried, to approve the Sewer Account items as stated above. By unanimous vote, the motion passed.

XI. Adjourn

Commissioner Chiurazzi thanked Mr. Thauvette and wished him luck.

Motion was made by Commissioner Zymroz, seconded by Commissioner Young, to adjourn the meeting at 7:35p.m. By unanimous vote, the motion passed.

Wayne M. Chiurazzi – President
Board of Commissioners

Valerie A. Salla
Township Secretary