

Minutes

Friends of Collier Parks and Recreation - Board of Trustees Meeting Neville Park Clubhouse - September 19, 2016 - 7:00 PM

- I. Meeting called to order by Pam Handlovitch at 7:05 PM followed by Pledge of Allegiance and Roll Call.
 - A. Present: Tilden Bennett, Barb Riedl, Pam Handlovitch, Mary Ann Cupples-Wisniowski, Lynn Heckman, Veronica Yablonsky, Mary Lou Kientz (guest) and Kathy Rulong
 - B. Absent: Gail Neustadt, Mike Fantoni, Elizabeth Quinn and Karyn Brooks
Due to the absence of Gail, Kathy volunteered to take the minutes.
- II. August minutes were discussed and several minor changes need to be made. Pam will make these changes and e-mail revised minutes to the board for their approval before the next meeting.
- III. Public comment - None
- IV. Reports:
 - A. Treasurer's Report given by Kathy Rulong

Kathy also distributed the following reports: Budget vs Actual Receipts and Disbursements for the F/Y/E June 30, 2016; Tentative Budget for the F/Y/E June 30, 2017. A discussion ensued about the current year's fundraising goals and expenses. An email update from Bill Wenger concerning the purple martin house and blue bird boxes at Hilltop Park and The Meadow Path was also discussed. Construction of the Discovery Path has negatively impacted some of the blue bird boxes. A motion was made by Barb, seconded by Lynn, that Friends reimburse Bill for any costs related to the removal, replacement and maintenance of these boxes. It was also recommended that Bill ask the township to take-down and store the purple martin house for the winter. Motion carried unanimously.

B. Memorial Bench at Webb Park: Mary Ann and Pam received an email from Mike Fantoni which stated that he met with Bob Palmosina. They agreed on the location at Webb Park and are awaiting installation.

C. Grants: Pam reported that there is no new information.

D. Veterans' Memorial Path Stone Project: Barb reported that approximately 100 bricks have been removed and replaced. There are over 300 in total to be installed. Public Works continues to work on the project. The board would like to plan a wine and cheese reception, open to the community, this fall (or next spring, if necessary) to celebrate the completion of the project. Mailed and/or email invitations will be sent to as many of the brick owners as possible. Barb will

keep board members updated with respect to the project's progress and a date for the reception.

V. Old Business:

A. Quick Books - Prices for Laptop Computer

Kathy reported that a computer can be purchased at Best Buy for approximately \$400 which will serve the needs of the organization, including the installation and use of Quick Books software. This price includes HP computer, carrying sleeve, wireless mouse, Microsoft office software, and internet security software. Lynn moved and Mary Ann seconded that the computer described be purchased. Motion passed unanimously.

B. Oktoberfest - Schedule for 10/1, basket raffle, 50/50, information flyers, sale of Enjoy Coupon Books.

A discussion of the day's activities and responsibilities ensued. Highlights of that discussion: Pam is putting together the volunteer schedule for the day; Friends will have one large table from which all activities will be coordinated; Mary Ann and Barb will provide decorations for the table; Elizabeth and Karyn will set-up; Parks and Recreation will be selling beer, Mary Lou, with the help of others present, will run the 50/50; Friends will auction two baskets (one with beer and one with wine); Barb will supply Veterans' Path Stone and Molly's Fund information / flyers. Ronnie suggested buying a table cloth emblazoned with Friends' name and logo, which could be used each year at this or other events. The board had a favorable reaction to the suggestion. Mary Ann will determine the cost of a personalized table cloth and report back to the board.

C. Enjoy Coupon Books:

The Dog Committee will be selling Enjoy Coupon Books for \$30 each at Oktoberfest. Money raised will be deposited into Friends' bank account. Kathy will set-up separate record keeping for this fundraiser.

D. Chili Cook-off:

The tentative date for the cook-off to raise money for Molly's dog park is Friday, November 19, or Saturday, November 20. There is a dog park committee meeting on Wednesday, September 21. Tim Eckenrode will let us know more after that meeting.

VI. New Business

A. Lynn and / or Elizabeth will try to attend the September Parks and Recreation Meeting

B. Elizabeth and her husband have sold their home in Collier and will be moving shortly. This will open an alternate position on the board. Barb has spoken to several of her neighbors about their interest in joining us.

The October meeting has been cancelled due to people working or traveling. The next meeting will be on Monday, November 14, 2016. Location will be the Village of Neville Park Clubhouse beginning at 7 pm.