

**MINUTES  
COLLIER TOWNSHIP BOARD OF COMMISSIONERS**

**REGULAR VIRTUAL MEETING**

**March 23, 2020 (Continuation on April 27, 2020)**

**7:00 P.M.**

**I. CALL TO ORDER:** President Williams-Zabicki called the meeting of the Board of Commissioners to order at 7:00 P.M.

**A. PLEDGE OF ALLEGIANCE**

**B. ROLL CALL:**

**BOARD**

Dan Styche – Present  
Debra Zymroz –Present  
Rick Ruffennach – Present  
Wayne Chiurazzi, Esq.– Present  
Dawn Williams-Zabicki – Present

**STAFF**

Chuck Means, Solicitor - Present  
Kevin Brett, Engineer - Present  
Craig Campbell, Police Chief – Present  
Robert Caun, Planning Director – Present  
Jeff Hinds, Finance Director – Present  
Tom Plietz – Bldg/Fire Codes – Present  
Bob Palmosina, PW Director – Present  
Rochelle Barry, Parks Director – Present  
Kyle Thauvette, Twp. Manager - Present  
Valerie Salla, Twp. Secretary – Present

**C. EXECUTIVE SESSION** – Was held prior to the meeting to discuss legal and employment matters.

**II. Approval of Minutes**

- A. February 10, 2020 – Board of Commissioners Workshop Meeting
- B. February 24, 2020 – Board of Commissioners Regular Meeting

*Motion was made by Commissioner Ruffennach, second by Commissioner Zymroz to approve the minutes as submitted above. By unanimous vote, the motion carried.*

**III. PUBLIC COMMENTS:**

**Mr. John Lenkey III** of Summit Ridge questioned who is the Commissioner in charge with oversight of the Collier Township Municipal Authority and may he have his/her contact number or email to use between Council meetings.

Commissioner Williams-Zabicki stated currently there is not a Commissioner in charge of the CTMA and to give him the contact information for the President of the CTMA Board, Dan Oberleitner.

Mr. Thauvette will give the information to Mr. Lenkey, III.

#### **IV. NEW BUSINESS:**

1. Consider action to adopt Ordinance 711; An Ordinance of the Township of Collier amending Chapter 18 of the Township Code of Ordinances to add a new part 3, conveyance of sanitary sewer system to township, directing the Collier Township Municipal Authority, pursuant to the municipality authorities act, 53 PA.S.A. § 5622, to convey its entire sanitary sewer system collection project to the Township of Collier and to dissolve after doing so, and directing certain actions to be taken or not taken to assist in the implementation of such conveyance, and authorizing and directing the Township to accept the conveyance of the said sanitary sewer system project and the assumption of all obligations incurred by the Collier Township Municipal Authority with respect to said project.

Commissioner Williams-Zabicki asked the Board members if anyone would like to make a comment.

There were no comments.

*Motion was made by Commissioner Chiurazzi, second by Commissioner Styche to adopt Ordinance 711 as submitted above. Roll Call Vote:*

*Commissioner Styche. Yes*

*Commissioner Zymroz. Yes*

*Commissioner Ruffennach. No*

*Commissioner Chiurazzi. Yes*

*Commissioner Williams-Zabicki. No*

*By a 3 to 2 vote, the motion passed.*

There was a pause in the meeting to fix the audio of the meeting.

2. Consider action on Resolution 032320-01; A Resolution for the destruction of specific records in the Township Administration Office.

*Motion was made by Commissioner Zymroz, second by Commissioner Styche to approve Resolution 032320-01 as submitted above. By unanimous vote, the motion passed.*

3. Consider action on Resolution 032320-02: A Resolution for the destruction of specific records in the Police Department.

*Motion was made by Commissioner Styche, second by Commissioner Chiurazzi to approve Resolution 032320-02 as submitted above. By unanimous vote, the motion passed.*

4. Consider action to approve Sgt. Richard Lamb entering into the Drop Pension Program.

*Motion was made by Commissioner Zymroz, second by Commissioner Ruffennach to approve Sgt. Richard Lamb to enter the Drop Pension Program. By unanimous vote, the motion passed.*

## **XI. ADJOURN**

*Motion was made by Commissioner Chiurazzi, second by Commissioner Styche to adjourn the continuation of the March 23,2020 Regular Meeting at 7:19PM. By unanimous vote, the motion passed.*

---

Dawn Williams-Zabicki – President  
Board of Commissioners

---

Valerie A. Salla  
Township Secretary